

# Office 365 Business Essentials vs Google G Suite Basic



There is no need to make do with G Suite Basic for your business when Office 365 Business Essentials gives you so much more value at a competitive price. We think you'll love the solution we designed for your business.

Office 365 Business Essentials is specifically designed to offer small business the apps and services they need to run and grow their business. G Suite Basic provides exactly what the name implies and no more; they have cloud-based productivity apps, email and a collaboration service but not much more for growing small businesses.

Office 365 is competitively priced in all markets and offers you more than document apps. You get workplace management with staff and team planning apps, a hub for teamwork with Microsoft Teams, and 1TB of file storage (That's 33x more than G Suite Basic).

G Suite Basic sticks to the basics whereas Business Essentials is developed to provide continuous value that businesses need and at a price they can afford.

# Office 365 Business Premium also includes:



## Office on tablets and phones

Create, edit, and share files with your Office apps installed across tablets and mobile devices with iOS, Android, or Windows. Each user can install the Office mobile apps on 5 tablets and 5 mobile devices.



### **Email and calendaring**

Use business-class email through an Outlook experience you can access from your desktop or from a web browser.



### File storage and sharing

Host online meetings with instant messaging, screen sharing and HD video conferencing.



#### **Hub for teamwork**

Connect your teams with Microsoft Teams in Office 365, where chat, content, and productivity tools come together, so your teams have access to everything they need.



#### Web versions of Excel, Word, PowerPoint & Outlook

Create, edit, and share Word, Excel, PowerPoint, and OneNote files on your tablet and mobile devices or using a web browser, so you can work anywhere.



#### Reliability

Rest easy with a 99.9% financially-backed uptime guarantee.

# Google G Suite Basic vs. Office 365 Business Essentials

	<b>G-Suite Business Basic</b> \$10 user/month	Office 365 Business Essentials \$5.00 user/month
Productivity applications		
Browser-based productivity apps	•	•
Office apps for iOS and Android devices	•	•
Automatic new feature updates	•	•
Collaboration services		
Business-class email, calendar and contacts	•	•
Meet online w/ screen-sharing, audio and HD video	•	•
A hub for teamwork with Microsoft Teams		•
Task management for teams with Microsoft Planner		•
Staff scheduling and shift management		•
Document storage		
Office document versioning and history	•	•
File storage and sharing	30GB/user	1TB/user
Document co-authoring and file sync	•	•
Support		
24x7 web and phone support included	•	•
99.9% financially-backed uptime guarantee	•	•
Deployment support for 50+ seats via Fastrack		•

Learn more about Office 365 Business Premium at <a href="http://www.office.com/business">http://www.office.com/business</a>.

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