THE INCREDIBLE OFFICE DEPLOYMENT
OFFICE IT PRO ADVENTURES, ISSUE #3
Office 365

MARIA CAMERON, CIO OF WOODGROVE BANK

AH, ANNUAL PLANNING. THAT TIME OF THE YEAR WHEN THE C-SUITE GETS TOGETHER...

...AND FIGHTS TO GET THEIR PROJECTS IN THE BUDGET.

MINE HAS THE BEST ROI—

YOU WERE FUNDED LAST YEAR!

NOT ENOUGH ADOPTION!

WHAT ABOUT MY TEAM?

ENOUGH.

THIS DISCUSSION IS GOING NOWHERE! WE DON'T HAVE THE BUDGET FOR ALL THESE PROJECTS!

NO ONE IS LEAVING THIS ROOM UNTIL WE FIND A SOLUTION.

JEFF PRICE, CFO OF WOODGROVE BANK

- Support mobile workers
- Data security
- HR interview management system
- Sales productivity tools
- Hire new reporting and analysis team
- Real-time collaboration

WHAT IF I TOLD YOU ONE PROJECT WOULD TAKE CARE OF EVERYONE'S NEEDS?

ALL WE HAVE TO DO IS DEPLOY **MICROSOFT OFFICE 2016.**

WE'LL GET A FAMILIAR DESKTOP EXPERIENCE, AND IT WILL HAVE ALL THE CONTROL WE NEED...

...AND BOTH OFFICE 2016 AND WINDOWS 10 ARE EASIER TO DEPLOY THAN EVER BEFORE.

WE'LL GET POWERFUL NEW BI CAPABILITIES...

...REAL-TIME COLLABORATION AND COMMUNICATION TECHNOLOGIES WITH OFFICE AND SKYPE...

...AND WE CAN MANAGE IT ON OUR CORPORATE PCS AND MOBILE DEVICES.

DIDN'T WE JUST UPGRADE?

YOU'RE RIGHT. THAT WAS TWO SPORTS CARS AGO!

WELL, THAT WAS SIX YEARS AGO...A LOT'S CHANGED...

OK, YOU'VE GOT THE GO-AHEAD. I TRUST YOU KNOW WHAT YOU'RE DOING.

I'M ON IT.

YOU'RE NOT GOING TO PLEASE EVERYBODY...

YOU'RE IN OVER YOUR HEAD...

GOOD LUCK...

I'D BETTER GET THOSE NEW SALES TOOLS...

DAVID. STEVE. TABLE YOUR CURRENT PROJECTS. WE NEED TO MEET ASAP.

WE GOT THE GREEN LIGHT: WE'RE DEPLOYING OFFICE 2016.

WE'LL ALSO UPGRADE TO WINDOWS 10. WE ARE UPGRADING AS WE REPLACE OLD PCS, SO IT MAKES SENSE TO DO BOTH AT THE SAME TIME.

OH, MAN. YOU GOT US!

GOOD ONE. WHAT'S THE REAL PROJECT?

DAVID WRIGHT, SYSTEMS ADMIN

STEVE MASTERS, SOLUTIONS ARCHITECT

THIS ISN'T A JOKE. WE NEED TO STAY RELEVANT. WE ALREADY STARTED CLEANING UP OUR ENVIRONMENT* WHEN WE MIGRATED EXCHANGE ONLINE. WHAT'S THE BIG DEAL?

*WAY BACK IN OFFICE IT PRO ADVENTURES #2 -- ED.

WHAT'S THE BIG DEAL?! FOR STARTERS, MY PHONE WILL RING OFF THE HOOK!

WE'LL NEED A LOT OF TIME TO TRAIN EVERYONE AND DEAL WITH COMPLAINTS FROM USERS WHO DON'T WANT TO CHANGE.

WHENEVER SOMETHING'S DIFFERENT, EVERYONE JUST FREAKS OUT!

WE'VE BEEN THROUGH THIS BEFORE. BELIEVE US, IT'S A TOTAL PAIN.

GUYS, THIS ISN'T AN OBSTACLE--IT'S AN **OPPORTUNITY.**

COMBINING OUR OFFICE 2016 DEPLOYMENT WITH WINDOWS 10 WILL BE EASIER FOR US IN THE LONG RUN. END OF SUPPORT FOR WINDOWS 7 IS CLOSER THAN YOU THINK.

YOU TWO CAN TINKER WITH SERVERS ALL DAY LONG, BUT THIS IS A PROJECT OUR USERS WILL ACTUALLY SEE. WHEN WE PULL IT OFF, WE'LL GET CREDIT FOR GIVING THEM THE MOST UP-TO-DATE TOOLS AND FEATURES.

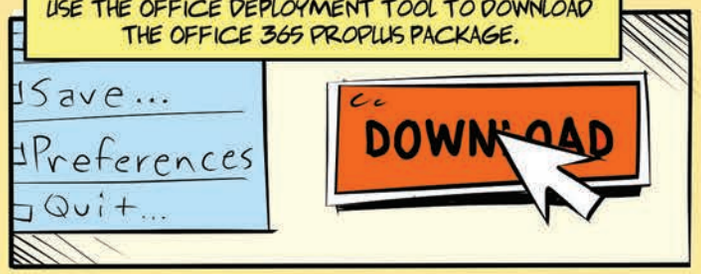
GIVE THE **FASTTRACK CENTER** A CALL. I'M SURE THEY CAN HELP.

ACCESS TO OFFICE 2016 IS PART OF YOUR OFFICE 365 SUBSCRIPTION; IT'S CALLED OFFICE 365 PROPLUS. ALL YOU HAVE TO DO IS ENABLE THE LICENSE FOR YOUR USERS.

YOU CAN USE SYSTEM CENTER TO DEPLOY OFFICE, AND WE HAVE A BUNCH OF POWERSHELL SCRIPTS TO AUTOMATE THE OVERALL PROCESS.

GRACE, MICROSOFT FASTTRACK ENGINEER

USE THE OFFICE DEPLOYMENT TOOL TO DOWNLOAD THE OFFICE 365 PROPLUS PACKAGE.



THEN USE SYSTEM CENTER TO DISTRIBUTE THE INSTALL.

AND THE OFFICE TELEMETRY DASHBOARD CAN KEEP YOU UP-TO-DATE ON ANY ISSUES YOUR USERS ENCOUNTER.

STEPS TO DEPLOY

1. CREATE A PLAN FOR SUCCESS
2. DEPLOY TO EARLY ADOPTERS
3. USE TELEMETRY TOOLS TO MONITOR PROGRESS
4. USE THE TRAINING RESOURCES AND TEMPLATES PROVIDED BY MICROSOFT
5. CHECK OUT THE SCRIPT LIBRARY TO SIMPLIFY YOUR DEPLOYMENT: AKA.MS/OFFICESCRIPTS

CHOOSING AN UPDATE STRATEGY

IT'S ONE THING TO UPDATE ON THE SERVER SIDE... IT'S ANOTHER WHEN MY INBOX IS STUFFED WITH SUPPORT TICKETS..

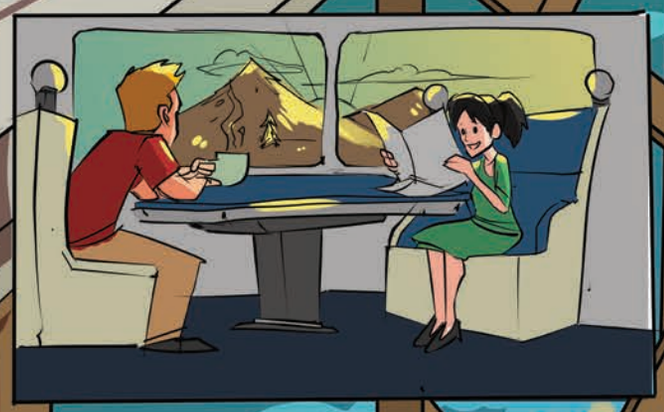
THAT ALL SOUNDS GREAT, BUT WHAT ABOUT UPDATES? MY USERS ALWAYS HAVE TROUBLE WITH THEM.

OFFICE NOW USES A TIERED ROLLOUT FOR UPDATES.

YOU HAVE SOME OPTIONS FOR HOW YOU DEPLOY UPDATES TO YOUR USERS.

THE DEFAULT OPTION FOR PROPLUS CUSTOMERS IS THE DEFERRED CHANNEL. THIS PROVIDES MONTHLY SECURITY AND SERVICE COMPATIBILITY UPDATES BUT HOLDS BACK FEATURE RELEASES TO ONLY 3 TIMES A YEAR, FEBRUARY, JUNE AND OCTOBER.

CURRENT CHANNEL USERS ARE ALWAYS UP-TO-DATE AND RECEIVE FEATURE AND SECURITY UPDATES EVERY MONTH. THIS IS SIMILAR TO WHAT USERS WOULD HAVE AT HOME AS CONSUMERS, BUT IT'S AN OPTION FOR PROPLUS DEPLOYMENT, TOO.



FIRST RELEASE FOR DEFERRED CHANNEL HELPS YOU CHECK YOUR CUSTOMIZATIONS AND BECOME AN EXPERT IN YOUR PRODUCT BEFORE YOUR USERS GET THEIR HANDS ON IT. IT'S A FOUR-MONTH PREVIEW OF WHAT WILL BE IN THE NEXT DEFERRED CHANNEL. THIS A GREAT OPTION FOR IT.

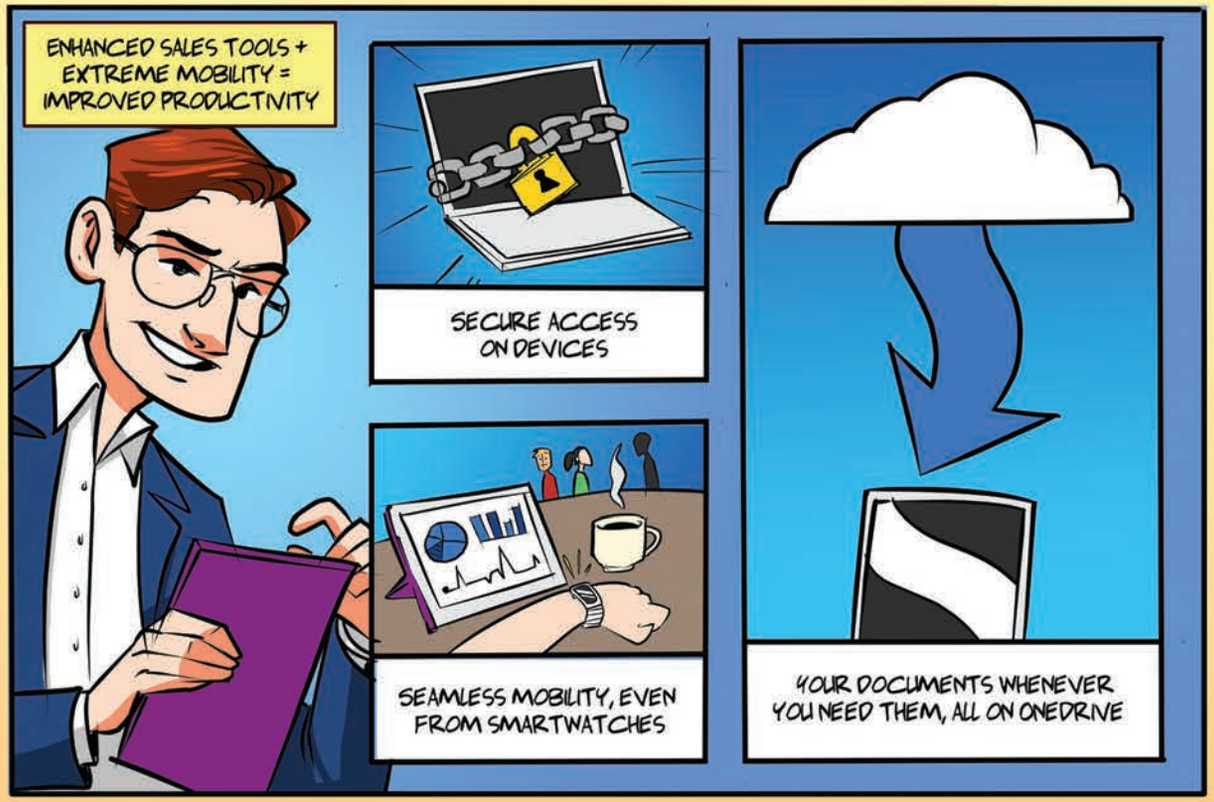
WOW, THAT LAST OPTION SOUNDS PERFECT FOR US!

YEAH, WE WON'T HAVE TO KEEP TRAINING USERS ALL THE TIME, AND WE CAN SCHEDULE UPDATES LIKE CLOCKWORK!

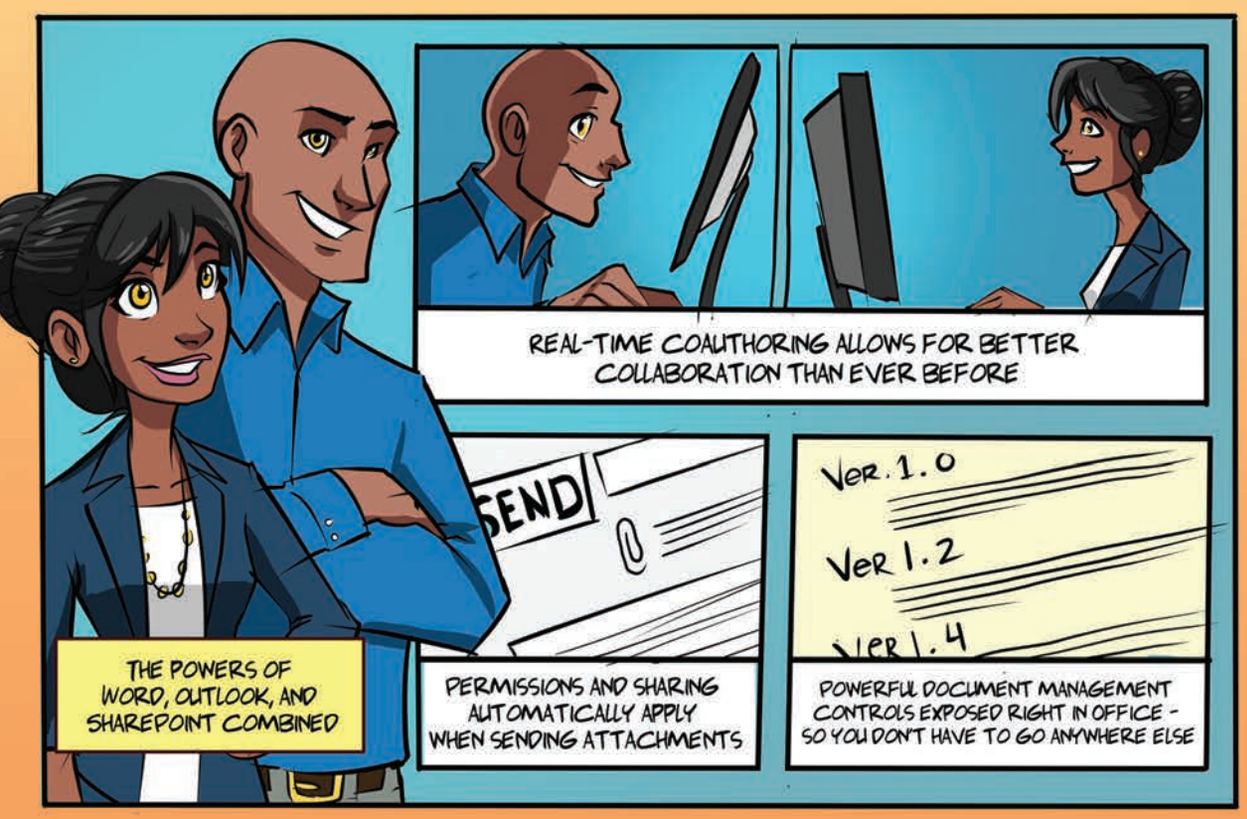
WHAT ABOUT OUR GROUP POLICY SETTINGS?

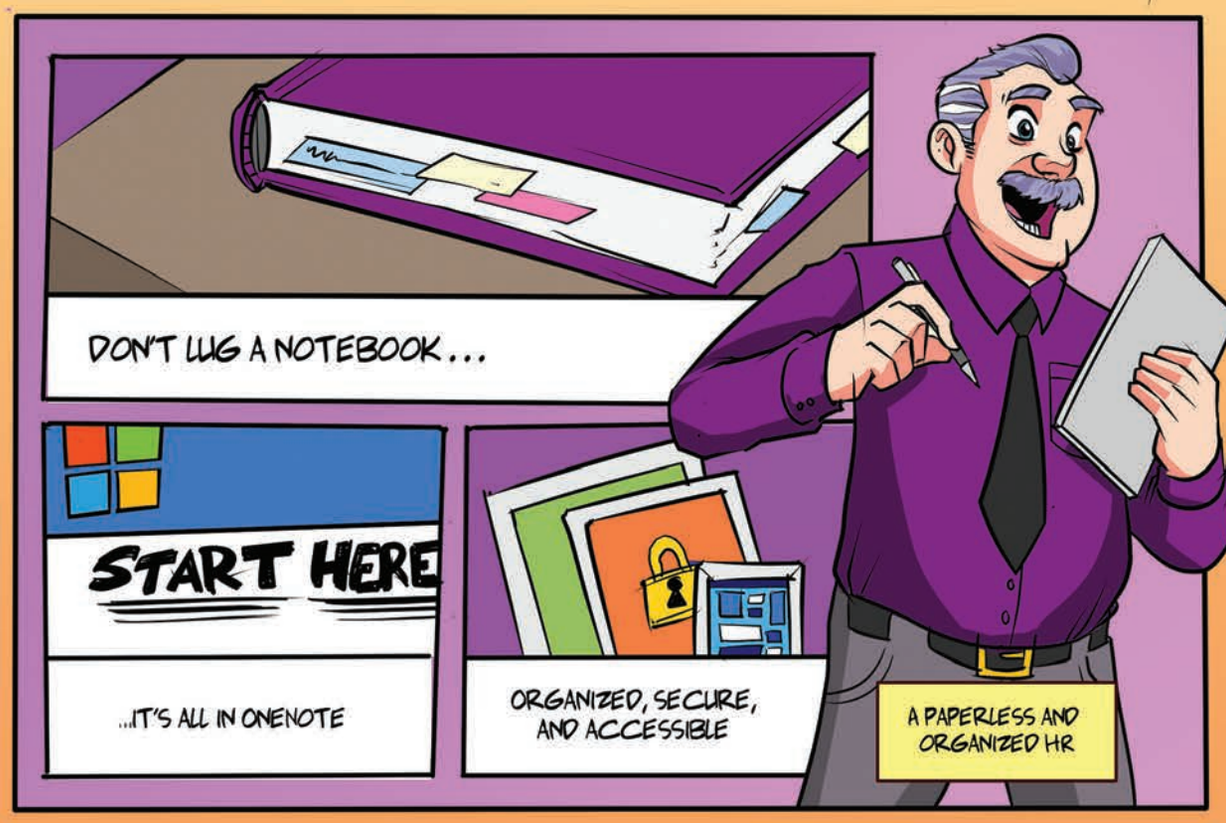
DON'T WORRY, GUYS. YOU'LL STILL MAINTAIN CONTROL OF GROUPS AND GET TO PLAY WITH REGISTRIES.

NO MATTER WHICH CHANNEL CADENCE YOU SELECT, THEY'RE ALL FULLY SUPPORTED BY MICROSOFT, SO YOU CAN CHOOSE THE ONE THAT WORKS BEST FOR YOU.


ENHANCED SALES TOOLS + EXTREME MOBILITY = IMPROVED PRODUCTIVITY
SECURE ACCESS ON DEVICES
SEAMLESS MOBILITY, EVEN FROM SMARTWATCHES
YOUR DOCUMENTS WHENEVER YOU NEED THEM, ALL ON ONEDRIVE

POWERFUL SELF-SERVICE BI TOOLS
MORE DATA SOLUTIONS IN EXCEL
FAST, REAL-TIME BI EVERYWHERE
BUSINESS INTELLIGENCE FOR EVERYBODY


REAL-TIME COAUTHORING ALLOWS FOR BETTER COLLABORATION THAN EVER BEFORE
THE POWERS OF WORD, OUTLOOK, AND SHAREPOINT COMBINED
SEND
PERMISSIONS AND SHARING AUTOMATICALLY APPLY WHEN SENDING ATTACHMENTS
Ver. 1.0
Ver 1.2
Ver 1.4
POWERFUL DOCUMENT MANAGEMENT CONTROLS EXPOSED RIGHT IN OFFICE - SO YOU DON'T HAVE TO GO ANYWHERE ELSE


DON'T LUG A NOTEBOOK...
START HERE
...IT'S ALL IN ONENOTE
ORGANIZED, SECURE, AND ACCESSIBLE
A PAPERLESS AND ORGANIZED HR

AFTER A STRING OF SUCCESSFUL PROJECTS MODERNIZING IT AT WOODGROVE, DAVID BECAME AN INFRASTRUCTURE OPERATIONS MANAGER. HIS LOVE FOR GROUP POLICIES IS AS STRONG AS EVER.

STEVE EXPANDED HIS SKILL SET FROM A SOLUTIONS ARCHITECT TO A MOBILE EXPERT, LEAVING THE BASEMENT BEHIND FOR GOOD, BUT WITH MORE DEVICES THAN HE KNOWS WHAT TO DO WITH.

MARIA WENT ON TO BE WOODGROVE'S COO. SHE MISSES THE DAYS WHEN IT WAS ONLY DAVID AND STEVE FREAKING OUT ABOUT NEW INITIATIVES.

JEFF QUICKLY ROSE THE RANKS TO BECOME CEO OF WOODGROVE BANK. WITH OFFICE 365, HE CAN UPGRADE OFFICE FASTER THAN HE UPGRADES HIS SPORTS CAR.

SO CLOSES THE WOODGROVE BANK TRILOGY. WE HOPE YOU'VE ENJOYED THIS FUN LOOK AT DEPLOYING OFFICE 365 AND PICKED UP SOME HELPFUL RESOURCES ALONG THE WAY. WE'VE MADE THOUSANDS OF THESE ISSUES AVAILABLE AT THE MICROSOFT IGNITE CONFERENCE (IGNITE.MICROSOFT.COM) AND THE MICROSOFT CLOUD ROADSHOW (MICROSOFTCLOUDROADSHOW.COM). IF YOU'D LIKE ONE, BE SURE TO REGISTER FOR AN EVENT NEAR YOU! AND IF YOU'VE MISSED AN ISSUE, DON'T WORRY, YOU CAN SEE DIGITAL VERSIONS AT AKA.MS/IT-PRO-ADVENTURES.

MICROSOFT FASTTRACK IS OUR CUSTOMER-SUCCESS SERVICE FOR OFFICE 365. IT OFFERS RECOMMENDED METHODOLOGIES AND TOOLS AND DIRECT ENGAGEMENT WITH MICROSOFT ENGINEERS. FASTTRACK HELPS OUR CUSTOMERS:

EVALUATE: OUR GETTING STARTED EXPERIENCE HELPS CUSTOMERS GET FAMILIAR WITH OFFICE 365 AND START PLANNING. THE FASTTRACK SITE GIVES THEM ACCESS TO TOOLS TO PREPARE FOR DEPLOYMENT AND USER LAUNCH.

ONBOARD: WHEN CUSTOMERS ARE READY TO DEPLOY OFFICE 365, OUR ONBOARDING ENGINEERS ARE THERE TO HELP WALK THROUGH THE TECHNICAL STAGES AND ENSURE A SUCCESSFUL SETUP. THE FASTTRACK SITE LETS CUSTOMERS SEE PROGRESS UPDATES AND COMMUNICATE WITH THEIR TEAM, MICROSOFT REPRESENTATIVES, AND PARTNERS.

DRIVE ADOPTION: WITH FASTTRACK, CUSTOMERS HAVE ACCESS TO OUR OFFICE 365 ADOPTION METHODOLOGY AND RELATED TRAINING RESOURCES. THESE RESOURCES, IN ADDITION TO OUR OFFICE 365 CUSTOMER COMMUNITY (AKA.MS/O365NETWORK), OFFER A SMOOTH PATH TO USING THE SERVICE AND GENERATING BUSINESS VALUE.

FIND OUT MORE AT
AKA.MS/IT-PRO-ADVENTURES

RESOURCES:

Office Blogs:
http://blogs.office.com

Office Script Library:
aka.ms/officescripts

Meet the Deployment team!

The Engineer

SECRET IDENTITY:
Grace

GROUP AFFILIATION
Microsoft FastTrack Center

SOURCE OF SUPER STRENGTHS
Hands free headset

FIRST APPEARANCE:
FastTrack Tales, Vol.1

SUPER STRENGTHS

- Vast knowledge of all things Office
- Ready answers to all your questions
- Able to go the extra mile in a single call
- A great phone voice

WEAKNESSES

- Bad signals
- Wearing her headset at home

Grace and her fellow FastTrack Engineers are here to help your organization get started with its Office 2016 deployment. The Microsoft FastTrack Team is your go-to resource for all things Office, and can help you enable Office 2016, select the update rollout branch that's right for your users, and make sure it all goes smoothly. Grace helped David, Steve, and Maria empower the users at Woodgrove Bank – and there's a FastTrack Engineer waiting now to help you enable Office 2016.

DID YOU KNOW?

FastTrack engineers are here to help. You can learn more about the FastTrack Center by visiting **http://aka.ms/it-pro-adventures.**

IT Team

SECRET IDENTITY:
Maria, David & Steve

GROUP AFFILIATION
IT

SOURCE OF SUPER STRENGTHS
Enabling Office 365

FIRST APPEARANCE:
FastTrack Tales vol. 1 (Maria & David); vol. 2 (Steve)

SUPER STRENGTHS

- Modern IT
- Easy deployments
- Empowering users
- Control of policies and registries
- Having the right cable

WEAKNESSES

- Battles with budgets
- CFO mandates
- Cascades of user support tickets

Enable Office 365 to unleash the power of modern IT and address many of your organization's initiatives in one fell swoop. It's easy to deploy Office 2016—choose the rollout branch that works best for you, and remember, Microsoft FastTrack Engineers are always eager to help. Give your users the cloud capabilities and enhanced tools they want while maintaining control of groups and registries. Empower employees and stay on the cutting edge without headaches.

DID YOU KNOW?

You can enable Multi-factor Authentication for an extra layer of security that allows your users to securely access content when they're away from your corporate network. To see how easy it is to set up, go to **http://aka.ms/it-pro-adventures.**

Meet the Super users!

Booster Sales

SECRET IDENTITY:
Ben Walters

GROUP AFFILIATION
Sales

SOURCE OF SUPER STRENGTHS
PowerPoint & data mobility

FIRST APPEARANCE:
FastTrack Tales, Vol.3

SUPER STRENGTHS

- Access on most any device
- Cloud capabilities
- Smart applications
- Modern productivity
- Wears a watch– to tell time

WEAKNESSES

- No service
- New Wi-Fi passwords
- Product launches

Use Office 2016 on all your devices. Cloud capabilities make sure you never leave an important document at your desk. Office 2016 is optimized for tablets, so you can use your stylus for edits, math input control, and more. The new Tell Me feature locates the commands you need, simply by typing what you want to do, so it's easier to create more impactful presentations in PowerPoint.

DID YOU KNOW?

You can use Office 2016 on up to five PCs, five mobile devices, and through the web. Learn more at **http://aka.ms/it-pro-adventures**.

SuperHuman Resources

SECRET IDENTITY:
Howard Gonzalez

GROUP AFFILIATION
Human Resources

SOURCE OF SUPER STRENGTHS
OneNote & Office organization tools

FIRST APPEARANCE:
FastTrack Tales, Vol.3

SUPER STRENGTHS

- Superior organization
- Enhanced search
- Anywhere access
- Digital storage
- Engaging teambuilding and trainings

WEAKNESSES

- Printer jams
- PC LOAD LETTER
- Bad moustache days

The days of fighting with printers are over. Go paperless: quickly create and organize your notes with OneNote, and access them away from your desk on most any device. The new Clutter feature in Outlook keeps your email organized by using machine learning to automatically highlight important messages and eliminate messy inboxes. Not sure how to get your graph in Excel the way you want it? Use Tell Me to quickly get the commands you need.

DID YOU KNOW?

With 1 TB of One Drive storage on Office 365 and Windows 10, you have the built-in, secure way to store and share all of your stuff. Start on the path to paperless at **http://aka.ms/it-pro-adventures**.

COLLABO-TRON 9000

SECRET IDENTITY:
Charles & Charlie

GROUP AFFILIATION
Operations

SOURCE OF SUPER STRENGTHS
Word, Outlook, and Sharepoint

FIRST APPEARANCE:
FastTrack Tales, Vol.3

SUPER STRENGTHS

- Real-time coauthoring
- Enhanced collaboration
- Improved conflict resolution
- Modern attachments
- Uncanny ability to finish each other's sentences

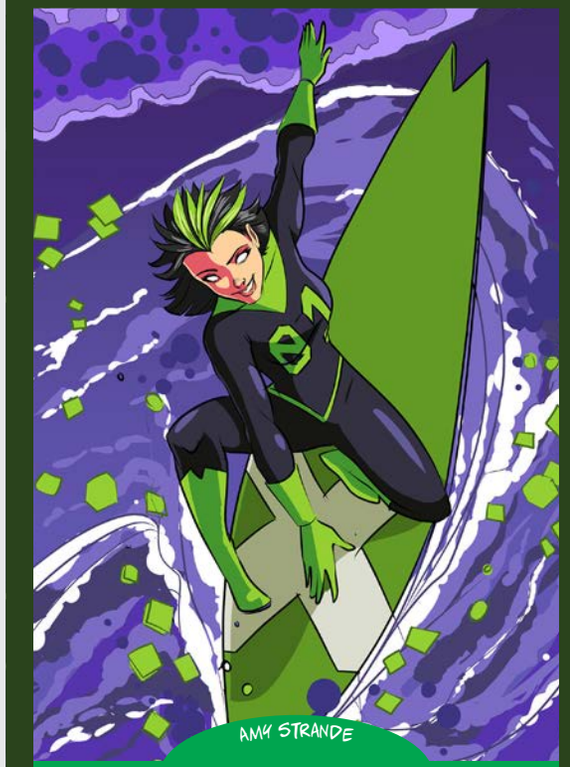
WEAKNESSES

- Apps with limited collaboration capabilities
- Sending the same requests to IT
- File-name versioning

You can create and edit documents anytime, anywhere—and now, you can work on them with teammates without being in the same room. Real-time collaboration is available in Office 2016 for Windows desktop applications. See where other editors are working and what they are writing, as they write it. Resolve coauthoring conflicts in PowerPoint easily, so you don't have to sift through individual comments. Office 2016 makes working together better than ever across the Office suite.

DID YOU KNOW?

Send documents, store them in SharePoint, and remove the worry and hassle of managing permissions - all through Outlook. See how modern attachments can help your organization by visiting **http://aka.ms/it-pro-adventures**.



DATASTREAM

SECRET IDENTITY:
Amy Strande

GROUP AFFILIATION
Finance

SOURCE OF SUPER STRENGTHS
Excel

FIRST APPEARANCE:
FastTrack Tales, Vol.2

SUPER STRENGTHS

- One-click forecasting
- Modern charts and graphs
- Easy data modeling
- Powerful analytics
- Actually understands how VLOOKUP works

WEAKNESSES

- Spreadsheet obsession
- Adding an extra zero
- Remembering the grocery list

Excel 2016 is faster, more powerful, and more user friendly than ever. Excel connects with all your data sources—from Salesforce, to Hadoop, to tables from websites—and quickly combines it to get you analysis in seconds. Along with bringing all your data to one place and analyzing hundreds of millions of data rows at high speed, Excel can help you see into the future with one-click forecasting.

DID YOU KNOW?

Excel offers integrated publishing to Power BI to help you make the most of your data. Find resources to educate your end users at **http://aka.ms/it-pro-adventures**.

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