

This file contains diagrams that illustrate five different timesheet and task progress workflow scenarios.

Standard (Single Entry Mode)

This diagram illustrates the workflow involved with reporting time and task progress if your organization reports on both of these in one view. This is called single entry mode, and is new in Project Server 2010.

Standard (Separate Views)

This diagram illustrates the workflow involved with reporting time in the Timesheet view, and task progress in the Tasks view.

Timesheet Delegation

This diagram illustrates the workflow involved when a resource identifies a delegate to report time and task progress on his or her behalf.

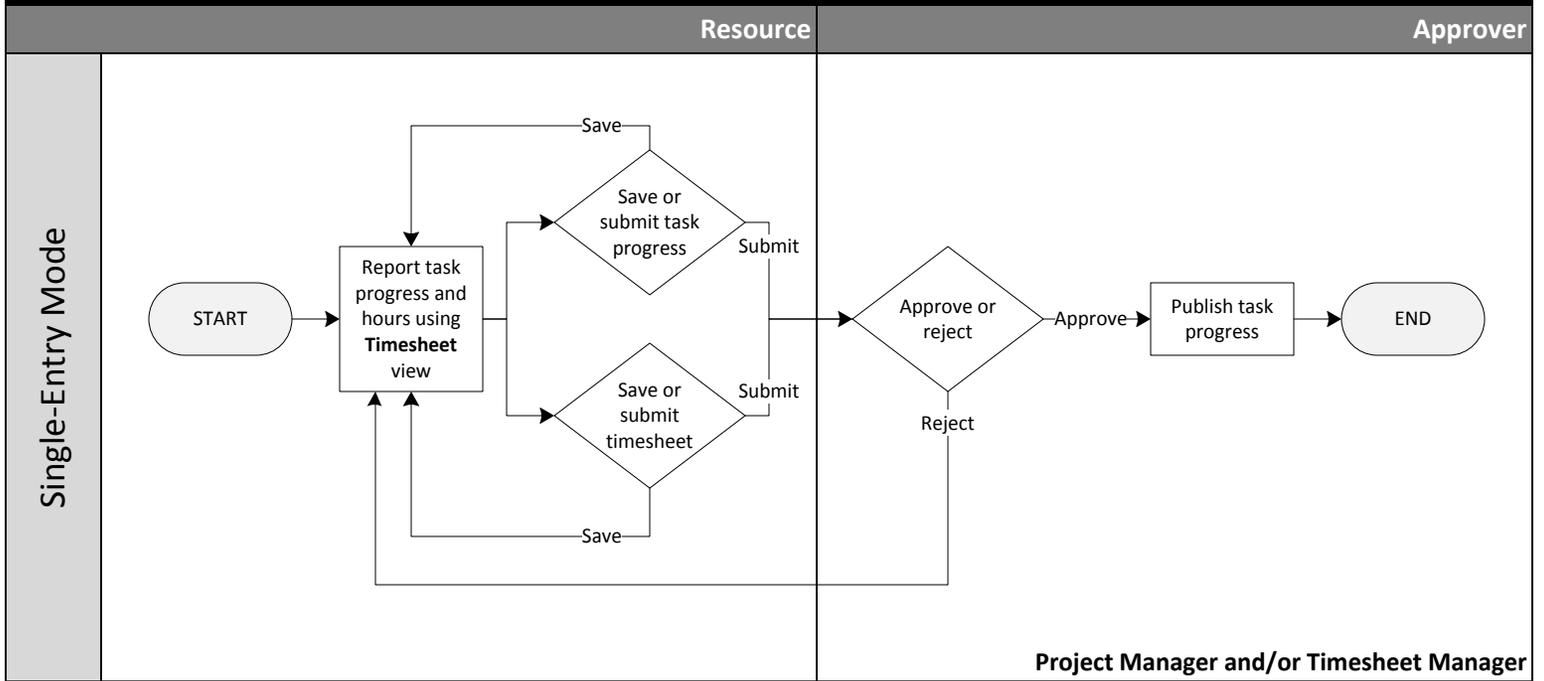
Closed-Period Updating

This diagram illustrates the workflow involved when a resource needs to make a change to a timesheet for a time period that the administrator has already closed to updates.

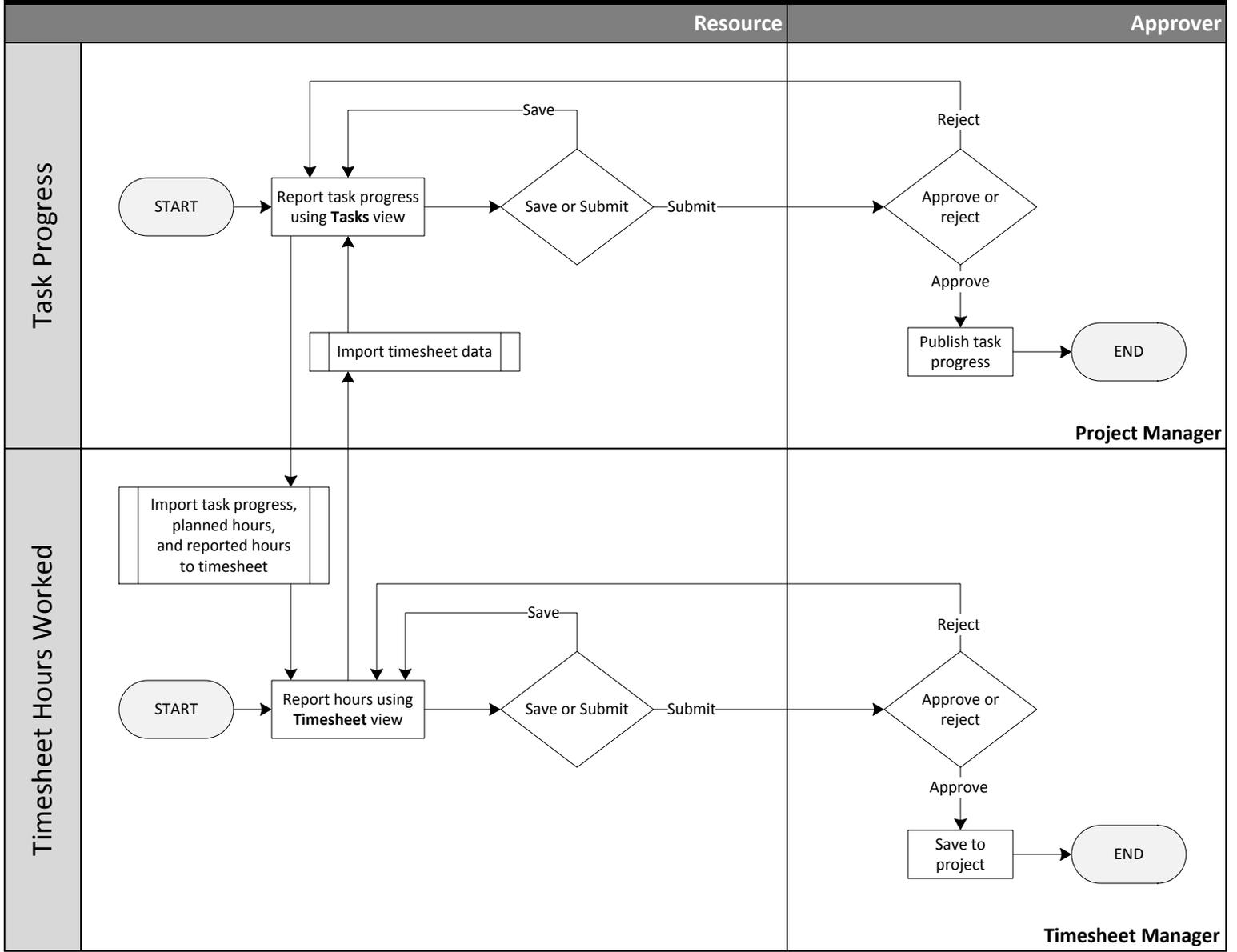
Closed-Task Updating

This diagram illustrates the workflow involved when a resource needs to make a change to task progress that was reported for a task that the project manager has closed to updates.

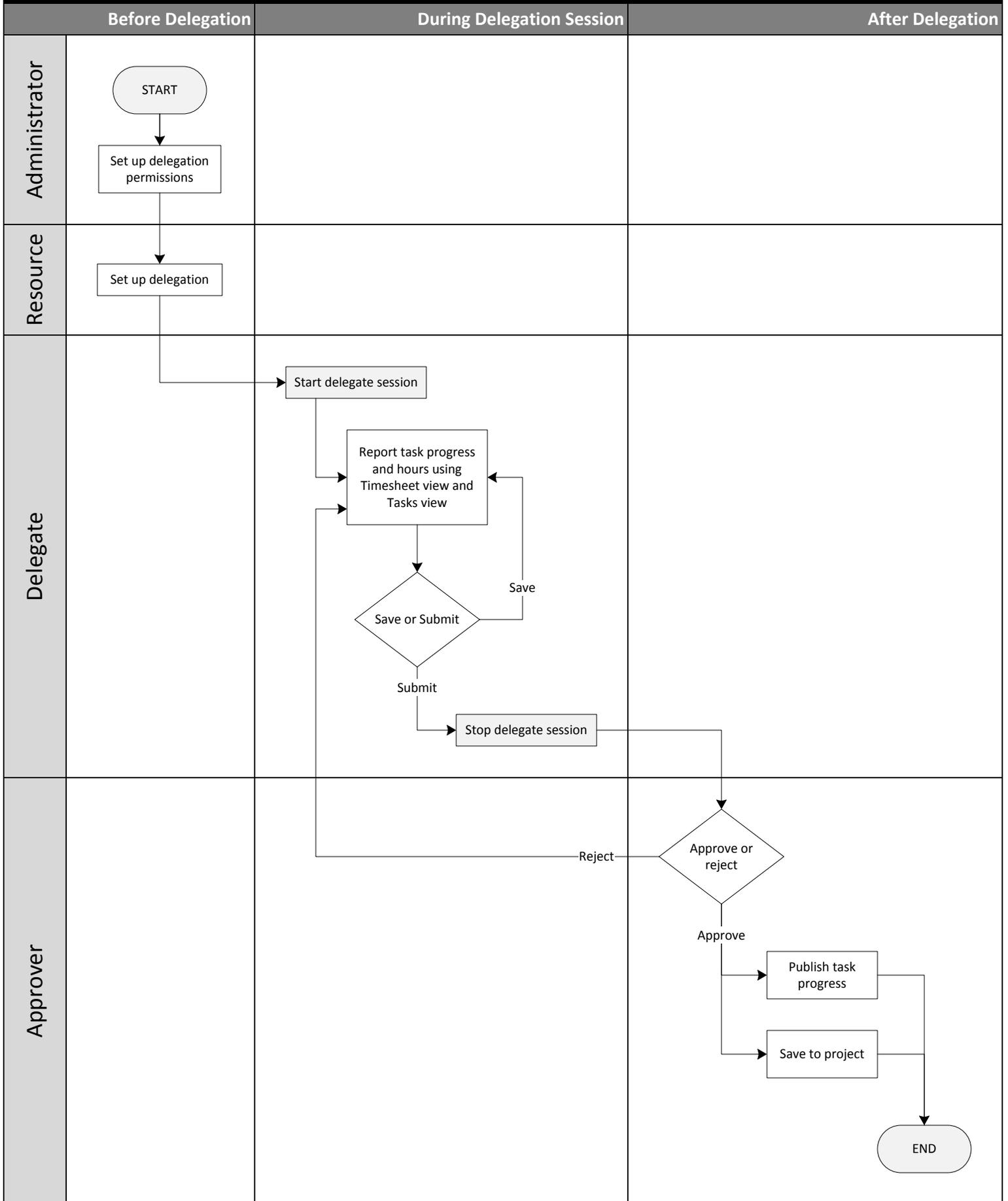
Tracking Time and Reporting Task Progress in Project Server 2010 – Standard (Single Entry Mode)



Tracking Time and Reporting Task Progress in Project Server 2010 – Standard (Separate Views)

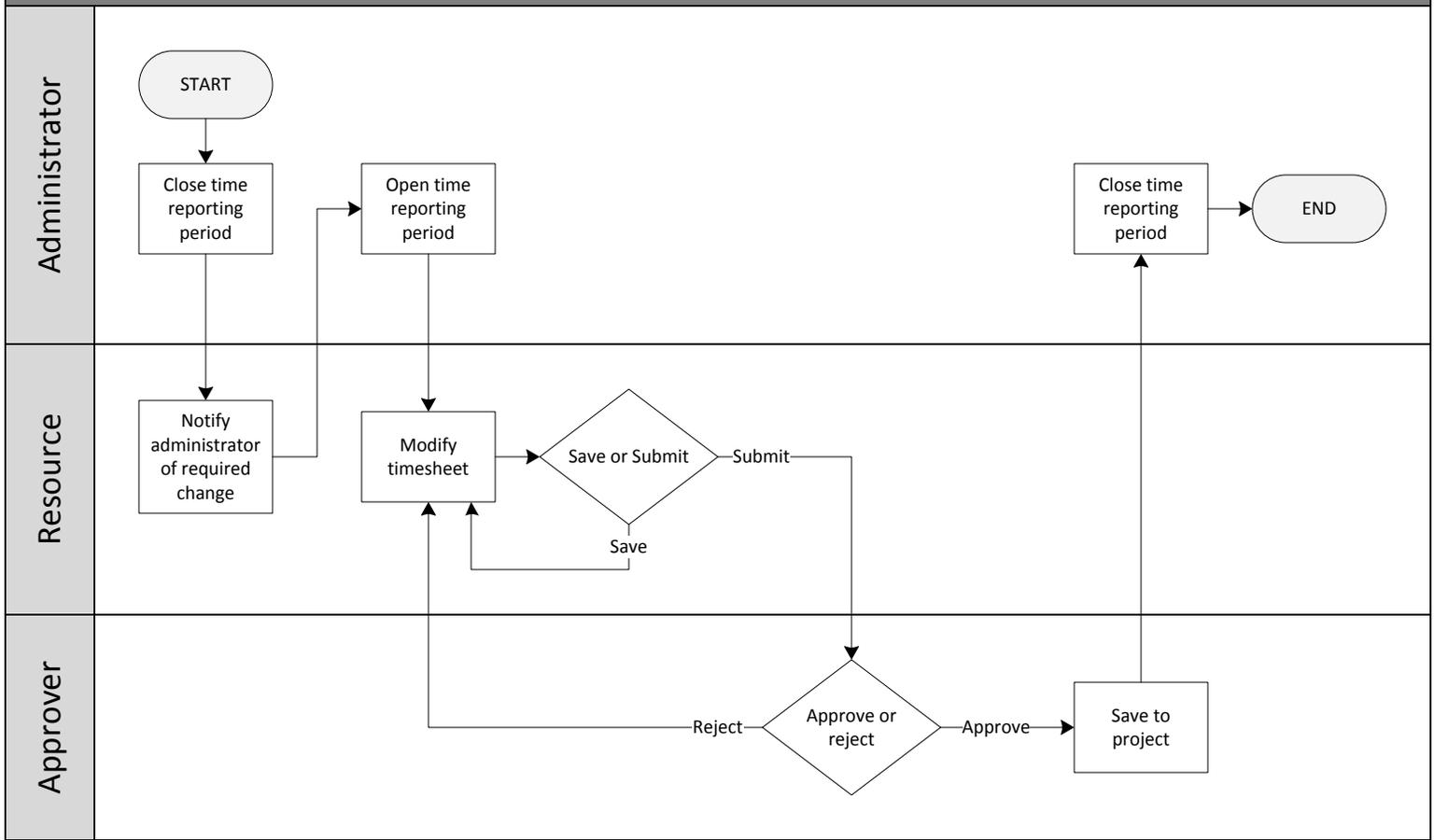


Tracking Time and Reporting Task Progress in Project Server 2010 – Timesheet Delegation



Tracking Time and Reporting Task Progress in Project Server 2010 – Closed-Period Updating

Timesheet Hours Worked



Tracking Time and Reporting Task Progress in Project Server 2010 – Closed-Task Updating

Task Progress

